

# Public Document Pack



Contact Officer:  
Sharon Thomas 01352 702324  
sharon.b.thomas@flintshire.gov.uk

To: Cllr Clive Carver (Chairman)

Councillors: Haydn Bateman, Bob Connah, Paul Cunningham, Patrick Heesom, Andrew Holgate, Dave Hughes, Paul Johnson, Richard Jones, Mike Lowe, Hilary McGuill, Michelle Perfect, Vicky Perfect, Andy Williams and Arnold Woolley

12 October 2018

Dear Councillor

You are invited to attend a meeting of the Corporate Resources Overview & Scrutiny Committee which will be held at 10.00 am on Thursday, 18th October, 2018 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

## **A G E N D A**

### **1 APOLOGIES**

**Purpose:** To receive any apologies.

### **2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

**Purpose:** To receive any Declarations and advise Members accordingly.

### **3 MINUTES (Pages 3 - 10)**

**Purpose:** To confirm as a correct record the minutes of the meeting held on 20 September 2018.

### **4 ACTION TRACKING (Pages 11 - 16)**

Report of Democratic Services Manager -

**Purpose:** To inform the Committee of progress against actions from previous meetings.

5 **FORWARD WORK PROGRAMME** (Pages 17 - 24)

Report of Democratic Services Manager -

**Purpose:** To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.

6 **LATEST POSITION ON THE WELSH AND UK GOVERNMENT BUDGETS AND PLANNING THE LOCAL BUDGET 2019/20**

**Purpose:** To receive a verbal update.

7 **2018/19 REVENUE BUDGET MONITORING REPORT (MONTH 5)** (Pages 25 - 44)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

**Purpose:** This regular monthly report provides the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 5 and projects forward to year-end.

Yours sincerely



Robert Robins  
Democratic Services Manager

## **CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE** **20 SEPTEMBER 2018**

Minutes of the meeting of the Corporate Resources Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Committee Room, County Hall, Mold on Thursday, 20 September 2018

### **PRESENT: Councillor Clive Carver (Chairman)**

Councillors: Haydn Bateman, Paul Cunningham, Patrick Heesom, Andrew Holgate, Dave Hughes, Paul Johnson, Richard Jones, Mike Lowe, Hilary McGill, Michelle Perfect, Vicky Perfect, Andy Williams and Arnold Woolley

**SUBSTITUTE:** Councillor Rob Davies (for Bob Connah)

**CONTRIBUTORS:** Councillor Aaron Shotton, Leader and Cabinet Member for Finance; Councillor Billy Mullin, Cabinet Member for Corporate Management and Assets; Councillor Chris Bithell, Cabinet Member for Planning and Public Protection; Chief Executive; and Chief Officer (Governance)

For minute number 40

Community and Business Protection Manager; Regional Domestic Abuse and Sexual Violence Advisor; Trading Standards Team Leader; Chief Inspector Jon Bowcott of North Wales Police; and Ben Carter, North Wales Substance Misuse Area Planning Board

For minute number 42

Finance Manager, Strategy Accounting & Systems; and Interim Finance Manager - Technical Accountancy

**IN ATTENDANCE:** Democratic Services Manager and Democratic Services Officer

### **36. DECLARATIONS OF INTEREST**

None.

### **37. MINUTES**

The minutes of the meeting held on 12 July 2018 were submitted.

The Vice-Chair, Councillor Johnson, who had chaired the meeting, asked that he be referred to as 'Chair' throughout the minutes.

Minute number 28: Forward Work Programme - Councillor Jones said that it was he who had suggested the workshops on the North Wales Growth Bid.

### **RESOLVED:**

That subject to the amendments, the minutes be approved as a correct record and signed by the Chairman.

### **38. VARIATION IN ORDER OF BUSINESS**

The Chairman indicated that there would be a change in the order of business to consider the Action Tracking report immediately after the Minutes, and to move the Forward Work Programme to the end of the meeting. The remainder of the items would be considered in the order shown on the agenda.

### **39. ACTION TRACKING**

The Democratic Services Manager presented a report detailing progress on action points from previous meetings of the Committee. This was a reporting mechanism which had proved effective with the Audit Committee.

Councillor Heesom referred to repeated requests for a copy of the survey report on the Flintshire Bridge and its impact on the proposed highways 'red route', which had not yet been shared. The Chief Executive said that the findings of the report posed no financial risk to the Council and would be circulated to any Members expressing an interest. No information had yet been made available on capital spend for the highways route and the adoption of the Flintshire Bridge as part of the trunk road network by Welsh Government (WG) would remove any future liability for the Council. On the North Wales Growth Bid, the draft proposition document was to be discussed at a regional meeting the following day however, he stressed that the A494 was not included in that bid and predated it.

In welcoming the Action Tracking report, Councillor Jones suggested that future actions include completion timescales. The Democratic Services Manager said that the format could be developed over time and that the approach would be extended to the other Overview & Scrutiny committees following the six month pilot, as agreed by Group Leaders.

As an update from discussion at the previous meeting, the Chief Executive explained the formal position being taken by the Council comprising two key actions, which had received support at the recent Member workshop. Firstly, the Council had contributed to a collective case being made by the Welsh Local Government Association on behalf of all Welsh councils to WG for an uplift in Revenue Support Grant (RSG). In addition, the Chief Executive and Leader would be writing to the Cabinet Secretary for Finance to reiterate the Council's specific expectations for a minimum 3% uplift in the RSG or a 4% uplift if the cost of additional teachers' pay was not funded separately.

As Members had received a copy of written representations about the timeliness of grants, Councillor Jones suggested that the Committee make its own case to WG to highlight the cost of out of county placements as a national issue. Councillor Shotton spoke in support of the Committee making a separate response to compliment the formal response by Cabinet. The Chief Executive referred to forthcoming budget discussions and suggested that the Committee may wish to consider making representations at a later stage in the process once Members were satisfied that all options had been exhausted to balance the budget without risk. This approach was supported by the Committee.

## **RESOLVED:**

That the 'action tracking' approach be approved for a six month trial by the Corporate Resources Overview & Scrutiny Committee.

### **40. COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT**

The Community and Business Protection Manager introduced the annual report which provided an overview of activities of the Community Safety Partnership (CSP) over the past 12 months and reflected on regional work.

The Committee was introduced to Chief Inspector Jon Bowcott of North Wales Police; Ben Carter of the North Wales Substance Misuse Area Planning Board; Rhiannon Edwards, the Regional Domestic Abuse and Sexual Violence Advisor; and Richard Powell, Trading Standards Team Leader.

A detailed joint presentation covered the following areas:

- Context
- Community Safety Delivery Groups
- Achievements
- Performance
- Interaction with the Safer Communities Board
- Local priorities for 2018/19

Explanation was given on the statutory requirements of the Community Safety Partnership (CSP) and changes in governance arrangements which had led to a leaner structure. Amongst the achievements were waiting times for substance misuse services where Flintshire was performing well. On interaction with the North Wales Safer Communities Board, it was recognised that some issues were better addressed at regional level. Details of the four local priorities for 2018/19 were set out in the report along with specific actions and their impact:

- Domestic Abuse and Sexual Violence
- Organised Crime Groups
- Modern Day Slavery
- Child Criminal Exploitation

Whilst an increase in victim-based crime was reported for 2017/18, Flintshire had experienced the smallest rise in North Wales. Chief Inspector Bowcott explained that a national decrease in anti-social behaviour was due to changes in the way that crime was recorded.

In response to comments from Councillor McGuill, Chief Inspector Bowcott explained that it was not always possible to give feedback to members of the public reporting suspicious behaviour. He gave assurance that all intelligence was followed up but that details of sources were removed to protect those individuals. Due to the high volume of calls received, other methods of reporting non-urgent

intelligence were being promoted such as LiveChat or email, or through contact with Police Community Support Officers who may be able to provide feedback to residents.

To help manage the volume of calls to the 101 number, Councillor Woolley suggested that an automated message be triggered after five minutes to refer callers to alternative means of contact. Chief Inspector Bowcott agreed to feedback this suggestion. He went on to talk about implementation of the new telephone call system which would be developed over time to reduce call waiting times.

Councillor Johnson asked that his thanks be extended to Gerwyn Davies (Anti-Social Behaviour Co-ordinator) for working with local Members and communities on ward issues. In response to a question on the way in which all forms of anti-social behaviour crime was recorded together, the Chief Inspector gave an example of the complexities in crime recording and said there was a shift in statistics showing a reduction in reported anti-social behaviour and increase in crime. He said that if there was a particular issue on which the Council required statistics, this could be extracted from the system.

Councillor Heesom asked about links with the Youth Justice Board and opportunities for young females to contribute to some of the local priorities. The Community and Business Protection Manager explained that the Youth Justice Manager was a member of the 'People Are Safe' Board and that some regional work was underway to develop a more consistent approach to link with the Youth Justice Service. The Chief Executive said that Flintshire's performance on local and regional priorities was strong and that there were good partnerships between the Youth Justice Service and colleagues in Children's Services. The Regional Domestic Abuse and Sexual Violence Advisor spoke about engagement with young people to equip them with the tools to help them understand about developing positive relationships and partnership work on Adverse Childhood Experiences to increase awareness amongst teachers, Social Services, etc.

Following comments about liaison with town and community councils, the Chief Inspector agreed to re-introduce quarterly consultations with representatives to provide an opportunity to discuss local issues.

Officers noted the request by Councillor Jones for more clarity on the use of acronyms in the next annual report. He remarked on the list of achievements and felt it would be more useful to show the impact of actions on performance. As one of the key achievements, the Chief Executive referred to the Early Help Hub which was regarded as exemplary practice in Wales.

The Chairman thanked the representatives for their attendance.

**RESOLVED:**

That the Community Safety Partnership Annual Report be supported.

#### **41. COUNCIL PLAN 2018/19 - CHANGES FROM 2017/18**

The Chief Executive presented the report summarising changes to the Council Plan that had been made between years. Full details of the changes were appended to the report.

Councillor Jones sought assurance that measures/targets which had been removed had been subject to consideration by the relevant Overview & Scrutiny committee to give them the opportunity to assess the reasons before submission of the final Council Plan to County Council. He said that the Council Plan determined how money was spent and therefore more clarity was needed on changes to measures.

The Chief Executive clarified that this level of detail had been in the Part 2 document which underpinned the Council Plan. He said that a significant amount of performance data was made available and that a way forward may be for committees to choose their specific areas of performance data to help them carry out their role effectively. This could be a focus of future work including the introduction of more local measures.

Councillor Mullin spoke about the level of work undertaken to produce the report with limited resources, and he pointed out that some changes were due to issues reaching a natural conclusion.

In response to Councillor Woolley's comments on restricted resources affecting the ability to plan, the Chief Executive said that whilst some areas were based on known resources, the sustainability of others outside the Council's control was a greater risk.

Councillor Jones requested an agenda item for the next meeting for the Committee to receive a spreadsheet showing links between budgets, governance, performance etc.

#### **RESOLVED:**

- (a) That the changes in the Council Plan between 2017/18 and 2018/19 be noted and the officers be thanked for producing the analysis; and
- (b) To make available the full range of performance measures to each respective Overview & Scrutiny committee to give them an opportunity to select areas of regular reporting.

#### **42. REVENUE BUDGET MONITORING 2018/19 MONTH 4 AND CAPITAL PROGRAMME MONITORING 2018/19 QUARTER 4**

The Finance Manager (Strategy Accounting & Systems) and Interim Finance Manager - Technical Accountancy presented a joint report on the revenue budget monitoring position for 2018/19 month 4 for the Council Fund and Housing Revenue Account (HRA), and an update on the Capital Programme 2018/19 at month 4. Both would be considered by Cabinet on 25 September 2018.

## Revenue Budget Monitoring

On the Council Fund, the actual net in-year position expenditure forecast showed a £2.680m surplus which included the positive impact of a £1.400m contribution arising from the approved change to the Minimum Revenue Provision (MRP) accounting policy and a £1.940m receipt for a VAT rebate. Both sums were recommended for allocation to the Contingency Reserve to support the Medium Term Financial Strategy as part of strategic budget options discussed at the recent Member workshop. This would leave an operating deficit of £0.660m.

The table set out the projected position by portfolio, prior to the transfer of the above two sums, with the projection for Out of County Placements shown on a separate line for greater clarity. Progress against the planned in-year efficiencies showed that 98% were expected to be achieved, which was above the target. An update on other in-year issues highlighted an additional amount of £1.084m to be requested from the Contingency Reserve to meet the cost of the nationally agreed pay award, over and above the 1% uplift provided for within the budget for 2018/19. The end of year balance of Contingency Reserve was projected to be £8.145m although £0.100m would be requested to support ongoing work on child protection. It was to be recommended that an underspend in the Carbon Reduction Commitment budget should be ringfenced to support the development of solar farms, as previously reported to Cabinet.

The Chief Executive welcomed progress on efficiencies and explained that there was some uncertainty on the timing of County Hall cost reductions due to the timing of the demolition work. Reflecting on previous discussion on the importance of maintaining adequate Contingency Reserve levels, he referred to the additional budget pressure on the national pay award which was a liability on all councils as there had been no financial support from the UK or Welsh Government (WG) as yet.

On the HRA, in-year spend was projected to be £0.007m higher than budget, leaving a year end balance of £1.165m which was above the recommended minimum level.

Councillor Jones welcomed the separation of Out of County Placement costs and drew attention to an inaccuracy in the total overspend for Streetscene & Transportation. In response to questions, clarification was given on the timing of the MRP policy change and notification of VAT rebate, both of which were unallocated one-off amounts for 2018/19 to be allocated to Contingency Reserves.

The Finance Manager agreed to provide Councillor Bateman with further details of the additional cost of waste leased vehicles. She also agreed to respond to Councillor Johnson's request for more information on Pest Control service costs which he said were difficult to track. It was noted that this may be due to portfolio changes.

The Chief Executive provided clarification to the Chairman on the one-off additional transport costs following the closure of John Summers High School.



Councillor McGuill asked whether dual-use sports centres met the criteria for the VAT rebate on some sporting exemptions. The Chief Executive said that this would be followed up.

### Capital Programme

A net increase of £8.420m was reported in the Programme for 2018/19 which resulted in a revised budget of £76.394m. The main changes during the period took account of notification of funding allocations not available at the time of budget-setting, such as the Local Transport/Road Safety grant from WG. An update was given on a change to availability of the Affordable Housing grant which had been replaced by revenue support for equivalent borrowing over a 29 year period.

An update on capital expenditure compared to budget showed a projected underspend of £0.047m on the Council Fund and a break even position on the HRA. At this stage, no significant changes were anticipated by year end. Also highlighted were a carry forward amount of £0.074m for Theatr Clwyd into 2019/20 and an additional capital allocation of £0.500m towards ventilation systems at Unity House in Ewloe in advance of the office move. Table 5 indicated a current funding shortfall of £8.719m for approved schemes over the three year period, which did not include unreleased capital receipts. As requested in the Notice of Motion to Council, a breakdown showed investment in county towns also noting additional expenditure allocated in the Welsh Housing Quality Standard.

On the latter, Councillor Jones gave a reminder of the need to report on both revenue and capital expenditure. Officers explained that both would be reviewed and reported as the year progressed.

Following a query by the Chairman, it was explained that the additional funding for Unity House was to undertake essential work to support a different type of use for the building.

In response to Councillor Heesom's query on the approach to prudential borrowing for Unity House, officers explained that this was subject to ongoing review and that the release of any capital receipts would offset the need to borrow and would be reported through treasury management as they concluded.

### **RESOLVED:**

- (a) That the Committee notes the recommendations in the Cabinet report for Revenue Budget Monitoring 2018/19 Month 4 and confirms that there are no other issues which it wishes to have raised at Cabinet; and
- (b) That the Committee notes the Capital Programme 2018/19 Month 4 report and confirms on this occasion that there are no issues which it wishes to have brought to the Cabinet's attention.

**43. FORWARD WORK PROGRAMME**

The Democratic Services Manager presented the current Forward Work Programme for consideration. The following changes were agreed:

- The provisional Stage 1 budget consultation meeting scheduled for 5 October 2018 to take the form of a Member workshop specifically for the Corporate Resources Overview & Scrutiny Committee.
- The Council Plan item was likely to be moved to the October meeting.
- The Community Endowment Fund Annual Report was likely to be moved to November.
- An item on the North Wales Growth Bid to be scheduled for November. The Chief Executive said that the draft proposition document would be circulated to all Members following the regional meeting to be held on the next day.

The Chairman recalled discussion at the recent County Council meeting on the Notice of Motion on officers' responses to Members. The Chief Executive advised that a report would be included on the Forward Work Programme once work had concluded.

**RESOLVED:**

- (a) That the Forward Work Programme be approved with the above changes; and
- (b) That the Democratic Services Manager, in consultation with the Committee Chairman, be authorised to vary the Forward Work Programme between meetings, as the need arises.

**44. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE**

There were no members of the press or public in attendance.

(The meeting started at 10am and ended at 12.10pm)

.....  
**Chairman**



## CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday, 18 <sup>th</sup> October 2018
<b>Report Subject</b>	Action Tracking
<b>Cabinet Member</b>	Not applicable
<b>Report Author</b>	Democratic Services Manager
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

The report shows the action points from previous meetings of the Corporate Resources Overview & Scrutiny Committee and the progress made in completing them. The majority of the requested actions have been completed. Any outstanding will be reported back to the next monthly meeting.

### RECOMMENDATIONS

1	The committee is invited to consider the 'action tracking' approach and decide whether it should be trialled by the Corporate Resources Overview & Scrutiny Committee.
---	--

### REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE ACTION TRACKING REPORT</b>
1.01	In previous meetings, requests for information, reports or actions have been made. These have been summarised as action points. Following the meeting of the committee in July 2018, it was recognised that there was a need to formalise such reporting back, as 'Matters Arising' is not an item which can feature on an agenda.

1.02	<p>This paper summarises those points and where appropriate provides an update on the actions resulting from them.</p> <p>The Action Tracking details are attached in appendix 1.</p>
1.03	<p>It is suggested that the 'Action tracking' approach be trialled for this committee for six months and if beneficial, the facility be offered to the other five Overview &amp; Scrutiny Committees. This approach was considered by and supported by Group Leaders at their meeting on 6<sup>th</sup> September.</p>

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
-------------	------------------------------

2.01	<p>The creation of the Action Tracking report increases work flow but should provide greater understanding and efficiency.</p>
------	--

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
-------------	---

3.01	<p>In some cases, action owners have been contacted to provide an update on their actions.</p>
------	--

<b>4.00</b>	<b>RISK MANAGEMENT</b>
-------------	------------------------

4.01	<p>Not applicable.</p>
------	------------------------

<b>5.00</b>	<b>APPENDICES</b>
-------------	-------------------

5.01	<p>Appendix 1 – CRO&amp;SC Action Points</p>
------	--

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
-------------	--

6.01	<p>Minutes of previous meetings of the committee as identified in the report.</p> <p><b>Contact Officer:</b> Robert Robins, Democratic Services Manager  <b>Telephone:</b> 01352 702320  <b>E-mail:</b> <a href="mailto:robert.robins@flintshire.gov.uk">robert.robins@flintshire.gov.uk</a></p>
------	--

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
-------------	--------------------------

7.01	<p>None.</p>
------	--------------

## CORPORATE RESOURCES OVERVIEW &amp; SCRUTINY COMMITTEE

**14<sup>th</sup> JUNE 2018**

<b>Agenda item</b>	<b>Action Required</b>	<b>Responsible Officer(s)</b>	<b>Action taken</b>	<b>Timescale</b>
4. Year End Council Plan report monitoring Report	Cllr Richard Jones to share his list of concerns about Appendix 2 with Gareth Owens to pursue with Karen Armstrong	Gareth Owens, Karen Armstrong	Awaiting list of concerns.	Before 12 <sup>th</sup> July meeting
4. Year End Council Plan report monitoring Report	Check whether the 4% 'no data' on KPI performance RAG status meant that no trend date was available	Gareth Owens, Karen Armstrong	Confirmation that 4% 'no data' refers no trend data was available.	Before 12 <sup>th</sup> July meeting

**12<sup>th</sup> JULY 2018**

<b>Agenda item</b>	<b>Action Required</b>	<b>Responsible Officer(s)</b>	<b>Action taken</b>	<b>Timescale</b>
5. Integrated Impact Assessment	The Chair commented on the need to include equality in work and the rights of children in the IIA. He asked if the Children's Commissioner for Wales had been contacted. The Corporate Business and Communications Executive Officer said she would look into this.	Karen Armstrong	Children's Commissioner for Wales supports the 'Rights of the Child' as listed in the IIA. Wales was the first country in the UK to make the United Nations Convention on the Rights of the Child (UNRC) as part of its domestic law	Before 18 <sup>th</sup> October meeting

8. Strategic Equality Plan Annual Report 2016/18 and Welsh Language Annual Monitoring Report 2017/18	The Council's staff Welsh language survey be extended to members.	Robert Robins	Survey being prepared: circulation during September	Circulated 25 <sup>th</sup> September – 33 responses by 9 <sup>th</sup> October and chaser email sent.
7. Revenue budget Monitoring 2018/19 (Interim)	Reiterated comments made at previous meetings about the need for a central pool of out of county funding for Welsh councils. Possible letter to be sent after the 23 <sup>rd</sup> July second budget workshop.	Robert Robins	This issue was not discussed at the workshop. Possible issue for future consideration.	

**20<sup>th</sup> SEPTEMBER 2018**

Agenda item	Action Required	Responsible Officer(s)	Action taken	Timescale
3. Minutes	Cllr R B Jones being referred to as making the suggestion for workshops on page 4. The vice-chair, Cllr Johnson who had chaired the meeting, asked that he be referred to as 'Chair' rather than 'chairman' throughout the minutes.	Maureen Potter	Minute amended	11 <sup>th</sup> October 2018
8. Action Tracking	The action tracking approach be approved for a six months trial by the Corporate Resources Overview & Scrutiny Committee.	Robert Robins	Noted	From 20 <sup>th</sup> September 2018
	Cllr Heesom reiterated his request for a copy of the Flintshire Bridge report. CE indicated that copies would be provided to those Members who expressed an interest in it (Cllrs Heesom, Cunningham and McGuill).	Chief Executive		
	Cllr R Jones suggested including timescales on the Action Tracking sheet.	Robert Robins	Adopted	From 20 <sup>th</sup> September 2018

5. Community Safety Partnership Annual Report	CI Bowcott agreed to feedback Cllr Woolley's suggestion for an automated message to help with calls waiting to get through to 101. He also agreed to re-introduce quarterly discussions with T&CC representatives.	CI Bowcott		11 <sup>th</sup> October 2018
	Cllr Johnson asked that his thanks be extended to Gerwyn Davies for working with local Members and communities on ward issues	Sian Jones	Gerwyn Davies informed	11 <sup>th</sup> October
	Officers noted the request by Cllr R Jones for more clarity on use of acronyms in the next annual report.	Sian Jones	Noted	For next Annual Report
6. Council Plan 2018/19 – Changes from 2017/18	That the changes to the Council Plan between 2017/18 and 2018/19 be noted and the officers be thanked for producing the analysis.	Karen Armstrong	Noted	By 18th October
	To make available the full range of performance measures to each respective Overview & Scrutiny committee to give them an opportunity to select areas of regular reporting.	Karen Armstrong	Under preparation	15 November CROSC meeting
	For the next meeting, Cllr R Jones asked for a spreadsheet showing links between budgets, governance, performance etc and how they work together	Karen Armstrong	Under preparation	15 November CROSC meeting as part of above

<p>7. Revenue budget Monitoring 2018/19 Month 4 and capital Programme monitoring 2018/19 Quarter 4</p>	<p>Cllr GH Bateman asked for further information on the additional cost of waste leased vehicles Cllr Paul Johnson asked why Pest Control service costs were not reported on a separate line as it had been previously – in this report, it was within “Community” service.</p> <p>Officers to follow up Cllr McGuill’s query on whether VAT rebates on sporting exemptions apply to dual-use sports centres.</p>	<p>Sara Dulson</p> <p>Sara Dulson</p> <p>Sara Dulson</p>		<p>Before 18<sup>th</sup> October</p> <p>Before 18<sup>th</sup> October</p> <p>Before 18<sup>th</sup> October</p>
<p>4. Forward Work Programme</p>	<p>05.10.18 meeting to be used as a CROSC budget workshop. Council Plan and Community Endowment Fund items to switch meetings.</p> <p>The Growth Bid item to be scheduled for 15/11/18. The draft proposition document to be shared with all Members following the regional meeting.</p> <p>Item on officers’ responses to Members to be scheduled when work has been completed.</p>	<p>Robert Robins</p> <p>Chief Executive Robert Robins</p> <p>Chief Executive Robert Robins</p>		<p>Workshop arranged for 5<sup>th</sup> October</p> <p>15<sup>th</sup> November meeting</p> <p>To be determined</p>





## CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday 18 October , 2018
<b>Report Subject</b>	Forward Work Programme
<b>Cabinet Member</b>	Not applicable
<b>Report Author</b>	Democratic Services Manager
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Corporate Resources Overview & Scrutiny Committee.

### RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Democratic Services Manager, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

## REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE FORWARD WORK PROGRAMME</b>
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none"><li>1. Will the review contribute to the Council's priorities and/or objectives?</li><li>2. Is it an area of major change or risk?</li><li>3. Are there issues of concern in performance?</li><li>4. Is there new Government guidance of legislation?</li><li>5. Is it prompted by the work carried out by Regulators/Internal Audit?</li></ol>
<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	None as a result of this report.
<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	Publication of this report constitutes consultation.
<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	None as a result of this report.
<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Draft Forward Work Programme
<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p>None.</p> <p><b>Contact Officer:</b> Robert Robins Democratic Services Manager</p> <p><b>Telephone:</b> 01352 702320</p> <p><b>E-mail:</b> <a href="mailto:robert.robins@flintshire.gov.uk">robert.robins@flintshire.gov.uk</a></p>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Improvement Plan:</b> the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

This page is intentionally left blank

## Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2018/19

DATE	ISSUE	O&S FOCUS / PURPOSE	REPORT FROM
Thursday ,15 <sup>th</sup> November 2018 10am	Action tracking Forward Work programme	Progress chasing Approval	Robert Robins
	Council Plan Qs 1&2	Six monthly Monitoring	Karen Armstrong
	North Wales Growth Bid update	Progress monitoring	Chief Executive
	Wellbeing Plan (six monthly update)	Progress monitoring	Karen Armstrong
	Welsh Language Strategy – feedback from consultation	Development	Karen Armstrong
	Revenue Budget Monitoring 2018/19 Month 6 and Capital Programme Month 6	Monthly/quarterly monitoring	Sara Dulson
Early December 2018	All Member budget meeting – to be held in the Council Chamber and webcast.		
Thursday, 13 <sup>th</sup> December 2018 10am	Action tracking Forward Work programme	Progress chasing Approval	Robert Robins
	Workforce Quarter 2	Quarterly monitoring	Sharon Carney
	Revenue Budget Monitoring 2018/19 Month 7	Monthly/quarterly monitoring	Sara Dulson

## Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2018/19

Page 22

<p>Thursday, 17<sup>th</sup> January 2019 10am</p>	<p>Action tracking Forward Work programme</p> <p>Revenue Budget Monitoring 2018/19 Month 8</p>	<p>Progress chasing Approval</p> <p>Monthly/quarterly monitoring</p>	<p>Robert Robins</p> <p>Sara Dulson</p>
<p>Thursday, 14<sup>th</sup> February 2019 10am</p>	<p>Action tracking Forward Work programme</p> <p>Workforce Quarter 3</p> <p>Revenue Budget Monitoring 2018/19 Month 9 and capital Programme 2018/19 Month 9</p>	<p>Progress chasing Approval</p> <p>Monitoring</p> <p>Monthly/quarterly monitoring</p>	<p>Robert Robins</p> <p>Sharon Carney</p> <p>Sara Dulson</p>
<p>Thursday, 14<sup>th</sup> March 2019 10am</p>	<p>Action tracking Forward Work programme</p> <p>Council Plan Quarter 3</p> <p>Revenue Budget Monitoring 2018/19 Month 10</p>	<p>Progress chasing Approval</p> <p>Monitoring</p> <p>Monthly/quarterly monitoring</p>	<p>Robert Robins</p> <p>Karen Armstrong</p> <p>Sara Dulson</p>

## Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2018/19

Thursday, 11 <sup>th</sup> April 2019 10am	Action tracking Forward Work programme  Revenue Budget Monitoring 2018/19 Month 11		Robert Robins   Sara Dulson
--	--	--	--------------------------------------

### Items to be scheduled

Issue	Date identified	Reporting officer

Page 23

This page is intentionally left blank





## CORPOATE RESOURCES OVERVIEW AND SCRUTINY

<b>Date of Meeting</b>	Thursday, 18 October 2018
<b>Report Subject</b>	Revenue Budget Monitoring 2018/19 (Month 5)
<b>Cabinet Member</b>	Leader of the Council and Cabinet Member for Finance
<b>Report Author</b>	Corporate Finance Manager
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

The purpose of this report is to provide Members with the Revenue Budget Monitoring 2018/19 (Month 5) Report.

### RECOMMENDATIONS

1	That the committee considers and comments on the Revenue Budget Monitoring 2018/19 (Month 5) report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.
---	--

### REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE REVENUE BUDGET MONITORING POSITION 2018/19 (MONTH 5)</b>
1.01	The Revenue Budget Monitoring 2018/19 (Month 5) report will be presented to Cabinet on Tuesday 23 October 2018. A copy of the report is attached as Appendix A to this report.

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	As set out in Appendix A; Revenue Budget Monitoring 2018/19 (Month 5).

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	None required.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	As set out in Appendix A; Revenue Budget Monitoring 2018/19 (Month 5).

<b>5.00</b>	<b>APPENDICES</b>
5.01	As set out in Appendix A; Revenue Budget Monitoring 2018/19 (Month 5).

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p>None required.</p> <p><b>Contact Officer:</b> Sara Dulson, Finance Manager  <b>Telephone:</b> 01352 702287  <b>E-mail:</b> sara.dulson@flintshire.gov.uk</p>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<p><b>Revenue:</b> a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p><b>Budget:</b> a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p>



## CABINET

<b>Date of Meeting</b>	Tuesday 23 October 2018
<b>Report Subject</b>	Revenue Budget Monitoring 2018/19 (Month 5)
<b>Cabinet Member</b>	Leader of the Council and Cabinet Member for Finance
<b>Report Author</b>	Corporate Finance Manager
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

This monthly report provides the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. This report presents the position, based on actual income and expenditure, as at Month 5 of the financial year. The report projects how the budget would stand at the close of the financial year if all things remained unchanged.

The projected year end position, without new actions to reduce cost pressures and/or improve the financial return on efficiency planning and cost control is:

#### **Council Fund**

- An operating deficit of £0.303m (£0.660m at Month 4)
- A projected contingency reserve balance as at 31 March 2019 of £7.318m

#### **Housing Revenue Account**

- Net in-year revenue expenditure forecast to be £0.067m lower than budget
- A projected closing balance as at 31 March 2019 of £1.165m

### RECOMMENDATIONS

1	To note the overall report and the projected Council Fund contingency sum as at 31 <sup>st</sup> March 2019.
2	To note the projected final level of balances on the Housing Revenue Account (HRA).

3	To approve in principle an allocation from the Contingency Reserve for the resourcing of the Independent Inquiry into Child Sexual Abuse (IICSA) (paragraph 1.10).
4	To agree how to proceed with the implementation of the Teacher Pay award.

## **REPORT DETAILS**

<b>1.00</b>	<b>EXPLAINING THE MONTH 5 POSITION</b>																																																																		
1.01	<p><b>Council Fund Projected Position</b></p> <p>The projected year end position, without mitigation to reduce cost pressures and improve the yield on efficiency planning, is as follows:</p> <ul style="list-style-type: none"> <li>• An operating deficit of £0.303m</li> <li>• A projected contingency reserve balance as at 31 March 2019 of £7.318m</li> </ul>																																																																		
1.02	<p><b>Projected Position by Portfolio</b></p> <p>The table below shows the projected position by portfolio:</p> <table border="1"> <thead> <tr> <th><b>TOTAL EXPENDITURE AND INCOME</b></th> <th><b>Revised Budget</b></th> <th><b>Projected Outturn</b></th> <th><b>In-Year Over / (Under) spend</b></th> </tr> <tr> <th></th> <th><b>£m</b></th> <th><b>£m</b></th> <th><b>£m</b></th> </tr> </thead> <tbody> <tr> <td>Social Services</td> <td>64.725</td> <td>64.421</td> <td>(0.305)</td> </tr> <tr> <td>Out of County</td> <td>7.274</td> <td>8.736</td> <td>1.462</td> </tr> <tr> <td>Education &amp; Youth</td> <td>7.908</td> <td>7.817</td> <td>(0.091)</td> </tr> <tr> <td>Schools</td> <td>89.937</td> <td>89.937</td> <td>0.000</td> </tr> <tr> <td>Streetscene &amp; Transportation</td> <td>29.851</td> <td>30.820</td> <td>0.969</td> </tr> <tr> <td>Planning &amp; Environment</td> <td>5.620</td> <td>5.637</td> <td>0.017</td> </tr> <tr> <td>People &amp; Resources</td> <td>4.341</td> <td>4.349</td> <td>0.007</td> </tr> <tr> <td>Governance</td> <td>8.158</td> <td>8.009</td> <td>(0.149)</td> </tr> <tr> <td>Strategic Programmes</td> <td>5.164</td> <td>5.164</td> <td>0.000</td> </tr> <tr> <td>Housing &amp; Assets</td> <td>13.421</td> <td>13.474</td> <td>0.053</td> </tr> <tr> <td>Chief Executive</td> <td>2.961</td> <td>2.681</td> <td>(0.280)</td> </tr> <tr> <td>Central &amp; Corporate Finance</td> <td>24.968</td> <td>23.586</td> <td>(1.382)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>264.328</b></td> <td><b>264.631</b></td> <td><b>0.303</b></td> </tr> </tbody> </table>			<b>TOTAL EXPENDITURE AND INCOME</b>	<b>Revised Budget</b>	<b>Projected Outturn</b>	<b>In-Year Over / (Under) spend</b>		<b>£m</b>	<b>£m</b>	<b>£m</b>	Social Services	64.725	64.421	(0.305)	Out of County	7.274	8.736	1.462	Education & Youth	7.908	7.817	(0.091)	Schools	89.937	89.937	0.000	Streetscene & Transportation	29.851	30.820	0.969	Planning & Environment	5.620	5.637	0.017	People & Resources	4.341	4.349	0.007	Governance	8.158	8.009	(0.149)	Strategic Programmes	5.164	5.164	0.000	Housing & Assets	13.421	13.474	0.053	Chief Executive	2.961	2.681	(0.280)	Central & Corporate Finance	24.968	23.586	(1.382)					<b>Total</b>	<b>264.328</b>	<b>264.631</b>	<b>0.303</b>
<b>TOTAL EXPENDITURE AND INCOME</b>	<b>Revised Budget</b>	<b>Projected Outturn</b>	<b>In-Year Over / (Under) spend</b>																																																																
	<b>£m</b>	<b>£m</b>	<b>£m</b>																																																																
Social Services	64.725	64.421	(0.305)																																																																
Out of County	7.274	8.736	1.462																																																																
Education & Youth	7.908	7.817	(0.091)																																																																
Schools	89.937	89.937	0.000																																																																
Streetscene & Transportation	29.851	30.820	0.969																																																																
Planning & Environment	5.620	5.637	0.017																																																																
People & Resources	4.341	4.349	0.007																																																																
Governance	8.158	8.009	(0.149)																																																																
Strategic Programmes	5.164	5.164	0.000																																																																
Housing & Assets	13.421	13.474	0.053																																																																
Chief Executive	2.961	2.681	(0.280)																																																																
Central & Corporate Finance	24.968	23.586	(1.382)																																																																
<b>Total</b>	<b>264.328</b>	<b>264.631</b>	<b>0.303</b>																																																																

1.03	<p>There is a positive movement on the operating deficit of £0.357m from the previous month (deficit of £0.660m) and the reasons for these changes are summarised in Appendix with the key significant changes explained in paragraphs 1.05 to 1.06 below. The reasons for the projected variances in all Portfolio areas are summarised within Appendix 2.</p>
1.04	<p><b>Out of County Placements</b></p> <p>The projected overspend for Out of County Placements has decreased by £0.115m since last month.</p> <p>The Children's Service element has decreased by £0.220m due to placements ending sooner than previously anticipated. However, this is offset by an increase in costs for the Education and Youth element by £0.105m, this is due to updated placement costs from providers and inflationary increases.</p>
1.05	<p><b>Central and Corporate Finance</b></p> <p>The Month 4 report assumed that all the provision for centrally held inflation would be fully spent. It is now anticipated that there will be a lower requirement for the food allocation of £0.110m.</p> <p>In addition, a previously brought forward amount of £0.144m will not now be required and this has also been earmarked to be used as part of the corporate solutions towards the 2019/20 budget.</p>
1.06	<p><b>Tracking of In-Year Risks and Emerging Issues</b></p> <p>At the time of setting the Budget for 2018/19 a number of significant risks were identified and an update is provided below.</p>
1.07	<p><b>Out of County Placements</b></p> <p>A further risk identified at the time of setting the 2018/19 budget was the rising social care costs, and the upward trend in the number of cases of Out of County placements across Wales. This was partly addressed by the inclusion of an additional £0.500m in the budget proposals for 2018/19 however the volatility in demand and the impacts on service costs cannot be predicted with any certainty. The main influence on this increase is the Social Services and Wellbeing Act which has led to a higher number of court outcomes and placements which has increased the financial pressure on this service area.</p> <p>The month 5 report details the projected outturn as £1.462m higher than budget, which is a reduction to the amount reported at month 4, however costs can be subject to volatility and may change.</p> <p>The impact of the current pressures on Out of County Placements are being considered as part of the Councils latest forecast for 2019/20.</p>

1.08	<p><b>Achievement of Planned In-Year Efficiencies</b></p> <p>The 2018/19 budget contains £5.511m of specific efficiencies which are tracked and monitored. In 2017/18 the level of efficiency achievement was 94% which was an improvement on the 91% achieved during the previous year. The Council aims to achieve a 95% rate in 2018/19 as reflected in the MTFs KPI's.</p> <p>The current assessment of the efficiencies to be achieved in 2018/19 shows that £5.336m or 97% of the efficiencies will be achieved. The risk remains that any ongoing under-achievement of efficiencies will have a recurring and negative impact on the 2019/20 budget. Further details on the current status on efficiencies can be seen in Appendix 3 with any impact for 2019/20 being reviewed as part of the ongoing work on the Medium Term Financial Strategy.</p>
1.09	<p><b>Other Tracked Risks</b></p> <p>In addition, there are a number of risks being tracked that may be subject to change and these are summarised below:</p>
1.10	<p><b>Independent Inquiry into Child Sexual Abuse (IICSA)</b></p> <p>IICSA have required the council to produce a statement on the handling of historic child sexual abuse claims. The statement will need to cover how litigation between 1992 and 2000 was handled. No one remains at the council from that time who has knowledge of the cases. The external solicitors who acted jointly for us and our insurers are being instructed to review their files and supply the information.</p> <p>The initial cost of this work will be a minimum of £0.015m and this could increase significantly if IICSA do not agree to narrow the scope of the statement in the way we have requested. These costs are not currently reported within the outturn figure. There is no existing budget provision to meet this cost and it is requested that these costs are met from the Contingency Reserve.</p>
1.11	<p><b>Income</b></p> <p>The Council introduced its Income Strategy in late 2017. A target of £0.200m remains to be achieved from the identification of new sources of income and the review of fees and charges. The Council now has additional capacity to pursue this strategy, a number of potential opportunities will be considered as part of business planning and annual review as well as one off opportunities to mitigate this in-year.</p>
1.12	<p><b>Recycling Income</b></p> <p>In past years the market rate for income received from recycling plastic, paper and card has been extremely volatile and can fluctuate rapidly. Recycling income is already expected to be less than budgeted for and there is a risk that fluctuating market rates may reduce the shortfall further.</p>

1.13	<p><b>Schools – Risks and Impacts</b></p> <p>The schools overall budget for 2018/19 included an uplift in recurring funding of £1.140m and additional one-off funding of £0.460m. At the time of setting the budget the outcome of pay awards for teacher and non-teacher staff was not known.</p> <p>The outcome of the these pay awards will have a significant impact on school budgets which are detailed below:</p>
1.14	<p><u>Non Teacher Pay (NJC)</u></p> <p>The NJC pay award has had a significant impact on schools due to a high number of schools support staff being on the lower grades which have received a higher percentage increase. The average increase in support staff salaries in schools in 2018/19 is 5.6%, with an estimated impact on schools of £1.4m. The estimated impact of the NJC pay award for 2019/20 is a further £1.4m increase in the pay bill.</p>
1.15	<p><u>Teachers Pay</u></p> <p>The recent announcement on teachers' pay will mean a significant pressure on schools from September 2018 with the estimated costs to schools of the pay award being £0.801m in 2018/19. Welsh Government have indicated that additional funding will be allocated to Authorities to part fund the pay award in 2018/19 and it is anticipated that Flintshire will receive £409k which would fund around half of the pay award. However, it is anticipated that this funding will not be allocated until the Final Welsh Government budget is set in December so a decision will need to be made as to the timing of implementation.</p>
1.16	<p>The full year effect for 2019/20 of the teacher pay award is £1.34m which does not take into account any additional pay award from 1 September 2019. If, for example, a further increase of 1.5% were to be applied from September 2019 this figure would increase to £1.932m. Despite an overall reduction in funding The Local Government Provisional Settlement 2019/20 includes reference to an amount of £13.7m being included for teachers pay which is estimated to be £0.685m. The impact of a teacher pay award is not currently reflected in the budget forecast for 2019/20 as it was anticipated that it would be fully funded.</p>
1.17	<p><u>Teacher Pensions</u></p> <p>A further significant risk is the anticipated change to the employer contribution rate for Teacher Pensions from 1 September 2019. Based on latest intelligence, the current employer contribution rate of 16.48% will be increasing to an estimated employer contribution rate of 23.6%, for the period 1 September 2019 until 31 March 2023.</p>
1.18	<p>In addition to the risks above, Flintshire has a number of secondary schools with significant deficits (deficits as at 31 March 2018 are £1.285m) and the future impacts of the pay awards as detailed above will impact further on this position.</p>

1.19	<p><b>Other In-Year Issues</b></p> <p><b>Inflation</b></p> <p>Included within the 2018/19 budget are provision for pay (£0.937m), food (£0.124m), fuel (£0.069m) and Energy (£0.442m). As in previous years, these amounts are held centrally until there is an evidenced business need identified. At that stage, an allocation for the pressure will be provided to the portfolio in question.</p>
1.20	<p>An allocation of £0.075m for Energy has been transferred to the Street Lighting service due to an inflationary increase that has already occurred.</p>
1.21	<p>At this time it is anticipated that all of the above will be required apart from £0.110m food inflation and is reflected in the outturn figure. This area will be kept under review over the winter with any further underspend considered as part of the 2019/20 budget solutions.</p>
1.22	<p><b>Reserves and Balances</b></p> <p>Un-earmarked Reserves</p> <p>The 2017/18 outturn reported to Cabinet in July showed un-earmarked reserves at 31 March 2018 (above the base level of £5.769m) of £7.928m.</p> <p>As agreed in the 2018/19 budget an amount of £1.945m was approved as part of the strategy to balance the budget and in addition County Council on 1 March approved a one off amount of £0.460m for schools, on a temporary basis. The available Contingency Reserve after taking account of these contributions is therefore £5.523m.</p>
1.23	<p>At month 4 it was agreed that the amount recovered due to a change in accounting policy for the Minimum Revenue Provision of £1.400m and a VAT rebate on some sporting exemptions for £1.940m would be transferred to the Contingency Reserve.</p>
1.24	<p>Taking into account the current projected overspend at this stage, and previously agreed allocations, the balance on the Contingency Reserve at 31 March 2019 is projected to be £7.318m as detailed in appendix 4.</p>
1.25	<p><b>Earmarked Reserves</b></p> <p>The table below gives a summary of earmarked reserves as at 1 April 2018 and provides an estimate of projected balances as at the end of the current financial year.</p>



1.26	<b>Reserve Type</b>	<b>Balance as at 01/04/18 £m</b>	<b>Estimated Balance as at 31/03/19 £m</b>
	Service Balances	1.515	1.192
	Schools Balances	1.285	0.642
	Single Status/Equal Pay	1.621	0.908
	Investment & Organisational Change	1.439	0.528
	Benefits Equalisation	0.318	0.318
	County Elections	0.170	0.170
	Local Development Plan (LDP)	0.180	0.180
	Building Control	0.054	0.013
	Waste Disposal	0.129	0.129
	Flintshire Enterprise Ltd	0.108	0.108
	Design Fees	0.200	0.200
	Winter Maintenance	0.215	0.215
	Car Parking	0.048	0.048
	Insurance Reserves	1.805	1.805
	Cash Receipting Review	0.084	0.084
	Flintshire Trainees	0.476	0.476
	Rent Income Shortfall	0.150	0.150
	Customer Service Strategy	0.103	0.103
	Capita One	0.019	0.019
	Supervision Fees	0.049	0.049
	Transportation Review	0.170	0.170
	LMS Curriculum	0.779	0.110
	Restoration of Ewloe Offices	0.830	0.830
	Organisational Change/ADM	0.155	0
	Emergency Remediation	0.050	0.050
	Solar Farms	0	0.296
	Grants & Contributions	2.924	2.308
	<b>Total</b>	<b>14.876</b>	<b>11.101</b>
1.27	<p><b>Housing Revenue Account</b></p> <p>The 2017/18 Outturn Report to Cabinet on 17 July 2018 showed an un-earmarked closing balance at the end of 2017/18 of £1.116m and a closing balance of earmarked reserves of £0.802m.</p>		
1.28	<p>The 2018/19 budget for the HRA is £34.381m which includes a budgeted movement of £0.018m from reserves. The projected outturn is an underspend of £0.067m which has the impact of bringing the closing un-earmarked reserves balance to £1.165m which at 3.4% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.</p>		
1.29	<p>There is an increase of £0.081m in the budget contribution towards capital expenditure (CERA) of £12.170m. The increase in this contribution decreases the level of borrowing required to fund the proposed capital programme.</p>		

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	The Revenue Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations in the first four months and the risks as known.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	None required.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	There are three categories of risks covered in the main section of the report. These are in-year risks and emerging issues, achievement of planned in-year efficiencies and other tracked risks. These risks are included from paragraph 1.07 to 1.18.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1: Council Fund – Movement in Variances from Month 4 Appendix 2: Council Fund – Budget Variances Appendix 3: Council Fund – Programme of Efficiencies Appendix 4: Council Fund – Movement on Un-earmarked Reserves Appendix 5: Housing Revenue Account Variances

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	None required.  <b>Contact Officer:</b> Sara Dulson (Finance Manager) <b>Telephone:</b> 01352 702287 <b>E-mail:</b> <a href="mailto:sara.dulson@flintshire.gov.uk">sara.dulson@flintshire.gov.uk</a>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Budget:</b> a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.  <b>Council Fund:</b> the fund to which all the Council's revenue expenditure is charged.

**Financial Year:** the period of twelve months commencing on 1 April.

**Housing Revenue Account:** the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.

**Projected Outturn:** projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.

**Reserves:** these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.

**Revenue:** a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.

**Underspend:** when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.

**Variance:** difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.

**Virement:** the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.

**Medium Term Financial Strategy:** a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.

**Budget Monitoring Report**  
**Council Fund Variances**

**MONTH 5 - SUMMARY**

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
<b>Social Services</b>		
<b>Older People</b>		
Localities	0.033	Transfer out of short term vacancy savings.
Minor Variances	0.004	
<b>Disability Services</b>		
Resources & Regulated Services	0.027	Increased service user demand within Physical Disabilities & Sensory Impairment (PDSI).
Disability Services	-0.055	Increased contributions from Betsi Cadwaladr University Health Board.
Minor Variances	-0.001	
<b>Mental Health Services</b>		
Residential Placements	0.053	Increase in recharge from Wrexham County Borough Council for the recovery service.
Minor Variances	0.023	
<b>Children's Services</b>		
Professional Support	-0.062	Allocation of £0.100m from contingency reserve for Victim contact team, offset by additional demand within Children's Integrated Disability Service (CIDS).
Minor Variances	0.023	
<b>Development &amp; Resources</b>		
Vacancy Management	-0.153	Transfer of short term vacancy savings from across the portfolio.
Minor Variances	0.022	
<b>Total Social Services (excl Out of County)</b>	<b>-0.086</b>	
<b>Out of County</b>		
Children's Services	-0.220	This variance is mostly due to placements ending earlier than previously anticipated.
Education & Youth	0.105	The change in variance relates to a number of providers confirming placement costs/rates, replaces previous estimates. Updated payment schedules received from other LA's which confirm inflationary increases. Includes 2 x placements which have ended.
<b>Total Out of County</b>	<b>-0.115</b>	
<b>Education &amp; Youth</b>		
Minor Variances	-0.032	
<b>Total Education &amp; Youth</b>	<b>-0.032</b>	A number of small variances each less than £0.025m.
<b>Schools</b>	<b>0.000</b>	
<b>Streetscene &amp; Transportation</b>		
Highways Network	0.062	Additional urgent road patching repairs following road condition surveys £0.054m. Minor variances £0.008m.
Other Minor Variances	0.016	
<b>Total Streetscene &amp; Transportation</b>	<b>0.078</b>	
<b>Planning, Environment &amp; Economy</b>		
Community	-0.029	An increase in current service demand for Pest Control during August has resulted in an unexpected increase in fee income.
Minor Variances	0.040	A number of variances each less than £0.025m.
<b>Total Planning &amp; Environment</b>	<b>0.011</b>	

<b>People &amp; Resources</b>		
HR & OD	0.010	Minor variances.
Corporate Finance	-0.003	Minor variances.
<b>Total People &amp; Resources</b>	<b>0.007</b>	
<b>Governance</b>		
ICT	-0.028	A number of smaller variances such as reduction of training costs and utilisation of a reserve.
Minor Variances	0.016	A number of small variances each less than £0.025m.
<b>Total Governance</b>	<b>-0.012</b>	
<b>Strategic Programmes</b>		
Minor Variances	0.000	
<b>Total Strategic Programmes</b>	<b>0.000</b>	
<b>Housing &amp; Assets</b>		
Administrative Buildings	0.063	Revised projection in outturn due to delays in demolition of phases three and four.
Property Asset And Development	0.086	Additional work identified, consultants required.
Industrial Units	-0.095	Reserves identified to offset shortfall in rent.
Minor Variances	-0.012	
<b>Total Housing &amp; Assets</b>	<b>0.043</b>	
<b>Chief Executive's</b>	<b>-0.014</b>	Minor changes.
<b>Central and Corporate Finance</b>	<b>3.103</b>	<p>£1.400m has transferred to the Contingency Reserve as recommended in the Month 4 Revenue Budget Monitoring report for the Minimum Revenue Provision underspend.</p> <p>£1.940m has transferred to the Contingency Reserve as recommended in the Month 4 Revenue report for the VAT rebate.</p> <p>£0.254m underspend on inflation, of which £0.144m has been identified from the previous year to contribute towards the 2019/20 Budget.</p> <p>£0.017m minor variances</p>
<b>Grand Total</b>	<b>2.982</b>	

**Budget Monitoring Report**  
**Council Fund Variances**

**MONTH 5 - SUMMARY**

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
<b>Social Services</b>						
<b>Older People</b>						
Localities	17.078	16.980	-0.099	-0.131	Residential and Nursing Care reflects a projected overspend of £0.370m due to increased numbers of funded placements following the increase in the capital limit to £40,000.  Domiciliary Care reflects a projected underspend of £0.267m based on existing service users, however there are challenges due to capacity of external supply markets which are currently having to be met within Provider services.  Other underspends include a projected underspend of £0.034m on day care due to reduced demand, £0.039m in Intake/First contact due to vacancy savings and £0.032m on Minor Adaptations. Locality Teams staffing reflects a projected underspend of £0.092m due to mainly to some posts being filled at below the top of grade.  Overall net minor variances amount to a net underspend of £0.004m.	Continue to monitor and review.
Community Equipment Contribution	0.478	0.334	-0.144	-0.144	Following review and implementation of an updated Section 33 partnership agreement for the North East Wales Community Equipment Store (NEWCES), the contribution levels of partners have reduced. In the longer term this saving has been earmarked for funding of some of the revenue costs for the new extra care facilities.	These savings have been earmarked for future realignment to meet some of the revenue costs funding requirement for the new Flint Extra Care facility - Llys Raddington.
Resources & Regulated Services	6.531	6.364	-0.167	-0.142	The main influences on the net projected underspend of £0.167m is within extra care schemes where there is a projected underspend of £0.289m due mainly to the delay to the opening of the new Llys Raddington, Flint extra care facility.  This is offset by a projected overspend of £0.108m on Home Care due to the need to cover capacity gaps in purchased Domiciliary Care. There are also other minor projected overspends amounting to a total of £0.014m in Residential Care and Day Centres.	Continue to monitor and review.
Minor Variances	0.826	0.864	0.039	0.009		
<b>Disability Services</b>						
Resources & Regulated Services	23.198	23.084	-0.114	-0.141	The projected underspend of £0.114m is mainly due to demand influences within externally provided Supported Living	Continue to monitor and review
Disability Services	0.533	0.431	-0.102	-0.047	The projected underspend is mainly due to increased levels of contributions from Betsi Cadwalader University Health Board (BCUHB) for 2 service users.	Continue to monitor and review
Administrative Support	0.182	0.130	-0.052	-0.049	The projected underspend is due to short term vacancy savings and some staff not being at top of grade	Continue to monitor and review
Minor Variances	0.810	0.774	-0.036	-0.038		
<b>Mental Health Services</b>						
Residential Placements	1.184	1.527	0.343	0.290	Ongoing pressure due to the numbers of long term residential placements including four new placements, despite maximisation of opportunities to secure joint funding contributions from BCUHB	Continue to monitor and review and consider pressure item within 2019/20 budget process
Minor Variances	2.635	2.641	0.006	-0.017		

**Budget Monitoring Report**  
**Council Fund Variances**

**MONTH 5 - SUMMARY**

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
<b>Children's Services</b>						
Family Placement	2.564	2.791	0.227	0.221	The projected overspend is due to the number of children in care. There has been an increase in the number of children who are subject to Foster Care/Special Guardianship/Adoption who have moved through the age barriers. Other influences include new adoption and Special Guardianship Order (SGO) payments and new Foster Carers entering the system, foster carers progressing from Level 1, 2, 3 and 4. Travel costs and Christmas and birthday allowances.	Continue to monitor and review
Professional Support	4.907	5.043	0.135	0.197	The projected overspend is due mainly to ongoing service pressures particularly within Prevention and Support, and is influenced by the need to support wider regional work on child protection issues which has been partly mitigated by an allocation of £0.100m from the contingency reserve. There are also pressures of £0.096m within the Children's Integrated Disability Services (CIDS) which is mostly due to service user demand for support via direct payments	Continue to monitor and review
Minor Variances	1.692	1.718	0.026	0.010		
<b>Development &amp; Resources</b>						
Charging Policy income	-2.469	-2.588	-0.119	-0.108	The projected underspend is due to surplus income which is mainly caused by changes to disregard rules on financial assessments which came into effect from August 2016	Continue to monitor and review.
Business Support Service	1.170	1.095	-0.075	-0.078	The projected underspend of £0.075m is due to a number of short term vacancy savings and some posts currently occupied by staff who are below top of grade	Continue to monitor and review
Good Health	0.896	0.840	-0.055	-0.061	The projected underspend is mainly due to funding of a post from a grant in the short term, plus some reductions of hours following staff returning from maternity leave	Continue to monitor and review.
Vacancy Management	0.000	-0.153	-0.153	0.000	Short term vacancy savings transferred from across portfolio	
Minor Variances	2.511	2.547	0.036	0.012		
<b>Total Social Services (excl Out of County)</b>	<b>64.725</b>	<b>64.421</b>	<b>-0.305</b>	<b>-0.219</b>		
<b>Out of County</b>						
Children's Services	4.191	4.830	0.639	0.859	There is a projected overspend of £0.639m in Social Services Children's Services which is based on current clients and packages and which is likely to be subject to variation during the year	Continue close monitoring arrangements.
Education & Youth	3.083	3.906	0.823	0.718	Variance relates to Out of County placements. A substantial increase in the number of new educational placements for 2018/19.	Continue close monitoring arrangements.
<b>Total Out of County</b>	<b>7.274</b>	<b>8.736</b>	<b>1.462</b>	<b>1.577</b>		
<b>Education &amp; Youth</b>						
School Improvement Systems	1.797	1.726	-0.072	-0.052	Variance largely relates to Early Entitlement, a reduction in maintained and non-maintained setting payments as a result of demography and a reduction of the number of settings requiring funding. Includes hourly reductions in established staff. Includes other minor variances from across service area.	
<b>Total Education &amp; Youth</b>	<b>7.908</b>	<b>7.817</b>	<b>-0.091</b>	<b>-0.059</b>		
<b>Schools</b>	<b>89.937</b>	<b>89.937</b>	<b>0.000</b>	<b>-0.000</b>		

**Budget Monitoring Report**  
**Council Fund Variances**

**MONTH 5 - SUMMARY**

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
<b>Streetscene &amp; Transportation</b>						
Ancillary Services & Performance	3.888	4.028	0.140	0.151	<p>Delay in the development of the new Rockcliffe HRC site resulting in additional running costs of two existing sites continuing to operate until October totalling £0.050m.</p> <p>Shortfall in Recycling Income due to falling plastic, card and paper recycling prices resulting from external market factors £0.185m.</p> <p>Additional income of £0.100m above the original projections following the rollout of brown bin charges.</p> <p>Minor variances £0.05m</p>	
Highways Network	8.460	8.871	0.412	0.350	<p>Additional cost of Vehicle Insurance Premiums totalling £0.072m.</p> <p>Following increased car park charges from May 2018, together with charges in Flint being implemented for the first time, initial forecasts have indicated lower than anticipated income levels compared to original projections. In addition, officers have recently been appointed to meet the necessary demands of parking enforcement requirements across the County. The overall variance totals £0.260m.</p> <p>Additional urgent road patching repairs as a result of road condition surveys £0.054m</p> <p>Minor variances £0.026m.</p>	
Transportation & Logistics	9.150	9.413	0.263	0.242	Additional pressure as a result of the provision of additional transport for pupils from John Summers to Connahs Quay, Buckley and Mold campuses £0.242m. Minor variances £0.021m.	
Workforce	8.129	8.254	0.125	0.125	Increased Agency and Overtime costs as a consequence of current sickness levels (9%) of the workforce operatives	
Other Minor Variances	0.225	0.255	0.030	0.023		
<b>Total Streetscene &amp; Transportation</b>	<b>29.851</b>	<b>30.820</b>	<b>0.969</b>	<b>0.891</b>		
<b>Planning, Environment &amp; Economy</b>						
Community	0.921	0.953	0.032	0.061	Full cost recovery income targets have not been achieved in recent years and are unlikely to be achieved in 2018/19. The Pest Control Service is customer demand led with competition from external commercial organisations.	Monitor Fee income levels. Service to be reviewed during the second half of the financial year
Development	0.040	-0.098	-0.138	-0.152	Higher than expected levels of Planning Fee Income received in the first quarter of the financial year. The projection is dependant on the number and value of the applications received, resulting in a changeable outturn to ensure an accurate reflection. An award of Legal Fees from a Planning Appeal in FCCs favour	Continue to monitor Planning Fee Income levels and adjust projection accordingly
Management & Strategy	1.181	1.268	0.087	0.070	Staffing related Business Planning Efficiencies yet to be achieved pending all Service Review outcomes within the Portfolio.	Vacancy savings across the Portfolio can assist in mitigating the unachieved efficiencies in the short term. Continue to monitor & review
Minor Variances	3.478	3.514	0.036	0.027		
<b>Total Planning &amp; Environment</b>	<b>5.620</b>	<b>5.637</b>	<b>0.017</b>	<b>0.006</b>		
<b>People &amp; Resources</b>						
HR & OD	2.386	2.348	-0.038	-0.047	Minor variances	Continue to monitor and review
Corporate Finance	1.955	2.000	0.045	0.048	Minor variances	Continue to monitor and review
<b>Total People &amp; Resources</b>	<b>4.341</b>	<b>4.349</b>	<b>0.007</b>	<b>0.001</b>		



**Budget Monitoring Report**  
**Council Fund Variances**

**MONTH 5 - SUMMARY**

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
<b>Governance</b>						
Legal Services	0.698	0.724	0.026	0.026	Minor variances	
Democratic Services	2.016	2.029	0.013	0.011	Minor variances	
Internal Audit	0.449	0.426	-0.023	-0.022	Minor variances	
Procurement	0.320	0.331	0.010	0.002	Minor variances	
ICT	4.522	4.522	0.000	0.028	Minor variances	
Customer Services	0.380	0.443	0.063	0.057	Additional registration services income estimated to be in the region of £0.024m. Prior year efficiency in respect of Contact Centres unlikely to be achieved in 201/19 £0.100m. Other minor variances £0.013m underspend.	Monitor and Review.
Revenues	-0.228	-0.466	-0.238	-0.238	Anticipated surplus on the Council Tax Collection Fund £0.179m.  Additional collection following the conclusion of the Single Persons Discount Review £0.025m.  Vacancy savings of £0.030m.  Other minor variances £0.004m underspend.	Continue to review on a monthly basis and report on any significant variances or movements.
<b>Total Governance</b>	<b>8.158</b>	<b>8.009</b>	<b>-0.149</b>	<b>-0.136</b>		
<b>Strategic Programmes</b>						
Minor Variances	5.164	5.164	0.000	0.000		
<b>Total Strategic Programmes</b>	<b>5.164</b>	<b>5.164</b>	<b>0.000</b>	<b>0.000</b>		
<b>Housing &amp; Assets</b>						
Administrative Buildings	1.179	1.230	0.052	-0.011	NDR efficiency target unlikely to be achieved in 18.19 due to delays in the demolition of Phases 3&4	Continue to monitor
Caretaking & Security	0.274	0.222	-0.053	-0.057	Underspend resulting from staff vacancies and changes to staff (£0.52m)	Continue to monitor
CPM & Design Services	0.588	0.490	-0.098	-0.098	(£0.85m) additional income estimated. (£0.13m) minor variances.	Continue to monitor
Industrial Units	-1.134	-1.011	0.123	0.218	£0.123m shortfall in industrial rent to be mitigated by underspends within the service.	Continue to monitor
Benefits	10.653	10.614	-0.039	-0.028	Projected underspend on the Council Tax Reduction Scheme (CTRS) (£0.059m). Additional cost of IT related expenditure such as software and external printing £0.038m. Other savings from across the service (£0.018m).	Continue to review and report on significant variances on a monthly basis.
Disabled Facilities Grant	-0.029	0.012	0.041	0.041	Unachieved framework income for Energy Efficiency projects within 2017/18 £0.050m. Other minor variances.	Continue to review and report on significant variances on a monthly basis.
Minor Variances	1.266	1.294	0.027	-0.053		
<b>Total Housing &amp; Assets</b>	<b>13.421</b>	<b>13.474</b>	<b>0.053</b>	<b>0.010</b>		
<b>Chief Executive's</b>	<b>2.961</b>	<b>2.681</b>	<b>-0.280</b>	<b>-0.266</b>	Variances due to a number of vacancies resulting from a number of workforce changes during the year.	Keep under review and consider as part of 19-20 budget
<b>Central and Corporate Finance</b>	<b>24.968</b>	<b>23.586</b>	<b>-1.382</b>	<b>-4.484</b>	Increased Coroners Costs £0.040m.  Pension deficit recovery, an underspend of £1.022m, this is due to an increase in contributions, while the repayment figure has remained static.  Apprentice Tax Levy, underspend of £0.065m.  Auto Enrolment, numbers are less than estimated, which gives a favourable variance of £0.273m.  Inflationary underspend of £0.254m of which £0.144m has been identified to contribute towards the 2019/20 budget.  An underachievement on the income target of £0.200m.  Minor variances £0.008m.	Continue to review all variances alongside the continuing work on the MTFS.
<b>Grand Total</b>	<b>264.328</b>	<b>264.631</b>	<b>0.303</b>	<b>-2.679</b>		

**2018/19 Efficiencies Outturn - Under or Over Achieved**

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over
	2018/19 £(m)	2018/19 £(m)	Achievement 2018/19 £(m)
<b>Central &amp; Corporate Finance</b>			
Theatre C/wyd tax relief	0.075	0.075	0.000
County Hall (NDR Element)	0.060	0.060	0.000
Audit fee reduction	0.127	0.127	0.000
<b>Total Central &amp; Corporate Finance</b>	<b>0.262</b>	<b>0.262</b>	<b>0.000</b>
<b>Governance</b>			
Records management; Reduce records in storage.	0.010	0.010	0.000
ICT - Digital Print	0.048	0.048	0.000
Customer Services; New customer service models	0.050	0.050	0.000
Flintshire Connects; More flexible service in conjunction with potential income	0.056	0.056	0.000
Registration; Chargeable declaration of births	0.012	0.012	0.000
Revenues; Increase in collection rates enables adjustment to bad debt provision (one off).	0.094	0.094	0.000
Revenues; Second year windfall for single person discount review (one off)	0.140	0.140	0.000
Single Person Discount additional efficiency	0.160	0.185	0.025
<b>Total Governance</b>	<b>0.570</b>	<b>0.595</b>	<b>0.025</b>
<b>Social Services</b>			
Disability Service; Review current contract with external agency to deliver	0.030	0.030	0.000
Disability Service; Reduction of posts.	0.110	0.110	0.000
Workforce Development; Additional Income from QCF assessors through	0.030	0.030	0.000
Business Support and Management; Rationalisation of rented	0.015	0.015	0.000
Increase in domiciliary care charging.	0.220	0.220	0.000
Integrated Care Fund	0.500	0.500	0.000
Care Fees	0.514	0.514	0.000
Merger of Out of Hours Service	0.020	0.020	0.000
<b>Total Social Services</b>	<b>1.484</b>	<b>1.484</b>	<b>0.000</b>
<b>Education &amp; Youth</b>			
Early Entitlement; Reduce sustainability grant payments and remodel	0.020	0.020	0.000
Business Support; Staff reduction	0.010	0.010	0.000
Nursery Education; Staff reductions	0.040	0.040	0.000
<b>Total Education &amp; Youth</b>	<b>0.070</b>	<b>0.070</b>	<b>0.000</b>
<b>Schools</b>			
Schools Demography	0.288	0.288	0.000
<b>Total Schools</b>	<b>0.288</b>	<b>0.288</b>	<b>0.000</b>
<b>Strategic Programmes</b>			
Leisure, Libraries and Heritage; Continuation of previous years' business plan	0.416	0.416	0.000
<b>Total Strategic Programmes</b>	<b>0.416</b>	<b>0.416</b>	<b>0.000</b>
<b>Housing &amp; Assets</b>			
Valuation Service; Property rationalisation through closure and amalgamation of services into other more efficient assets.	0.050	0.050	0.000
Valuation Service; Increase farm income through renewal of grazing licences.	0.021	0.021	0.000
Valuation Service; Community Asset Transfer process, efficiencies through reduced costs.	0.010	0.010	0.000
Valuation Service; Restructure of service as part of move to a commissioning client.	0.020	0.020	0.000
Valuation Service; Remove caretaking/security services at County Offices, Flint.	0.015	0.015	0.000
Corporate Property Maintenance; Restructure of service as part of move to a commissioning client.	0.080	0.080	0.000
Design and Project Management Services; Restructure of service as part of move to a commissioning client.	0.040	0.040	0.000
NEWydd Catering and Cleaning Services; Continuation of previous	0.050	0.050	0.000
Business and Marketing plans.	0.240	0.140	(0.100)
County Hall	0.030	0.030	0.000
New Homes; Return anticipated trading surplus to the Council.	0.003	0.003	0.000
Regional Training courses delivered by GT officer	0.003	0.003	0.000
Welfare Rights; Some activity to be absorbed into single financial assessment team.	0.032	0.032	0.000
Benefits; Adjustment to bad debt provision (one off).	0.050	0.050	0.000
Benefits; Council Tax Reduction Scheme.	0.250	0.250	0.000
Benefits; Remove duplication and provide a single financial assessment service.	0.050	0.050	0.000
Reduction of senior management team	0.050	0.050	0.000
<b>Total Housing &amp; Assets</b>	<b>0.991</b>	<b>0.891</b>	<b>(0.100)</b>
<b>Streetscene &amp; Transportation</b>			
Waste Strategy; Charges for garden waste	0.800	0.900	0.100
Car Park Charges	0.450	0.250	(0.200)
<b>Total Streetscene &amp; Transportation</b>	<b>1.250</b>	<b>1.150</b>	<b>(0.100)</b>
<b>Planning, Environment &amp; Economy</b>			
Development management; Production of planning statements and to undertake private appeals	0.015	0.015	0.000
Highways Development Control; Introduce further charges. Review current charges. Retain supervisory function of highway works in the Building Control; Review charges. Introduce charges. Increase partnership working. Increase authorised commencements inspections.	0.015	0.015	0.000
Built Environment; Charing for preapplication advice	0.030	0.030	0.000
Flooding and Drainage; Fees for capital project work.	0.010	0.010	0.000
Energy; Fees for energy efficiency assessment.	0.010	0.010	0.000
Minerals and Waste; Maximise regulatory compliance income. Review day rate charging.	0.050	0.050	0.000
Rights of Way; Increase charging and reduce expenditure.	0.020	0.020	0.000
Economic Development; Workforce efficiency if regional service developed.	0.020	0.020	0.000
<b>Total Planning, Environment &amp; Economy</b>	<b>0.180</b>	<b>0.180</b>	<b>0.000</b>
		%	£
<b>Total 2017/18 Budget Efficiencies</b>		<b>100</b>	<b>5.511</b>
<b>Total Projected 2017/18 Budget Efficiencies Underachieved</b>		<b>3</b>	<b>0.175</b>
<b>Total Projected 2017/18 Budget Efficiencies Achieved</b>		<b>97</b>	<b>5.336</b>

**Movements on Council Fund Unearmarked Reserves**

	£m	£m
Total Reserves as at 1 April 2018	13.697	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		7.928
Less – amount committed as part of balancing 2018/19 budget		(1.945)
Less – One off contribution to Schools agreed at Council on 1 March 2018		(0.460)
Less – Contribution to fund shortfall in MEAG funding (M2)		(0.058)
Add – transfer from revenue for amount recovered in-year due to change in accounting policy for the Minimum Revenue Provision		1.400
Add – transfer from revenue for the amount of the VAT rebate recieved		1.940
Less – allocation to meet additional in-year budget pressure for the agreed pay award above the 1% included in the 2018/19 budget		(1.084)
Less – allocation for ongoing resourcing of the Victim Contact Team		(0.100)
Less – projected outturn overspend		(0.303)
<b>Total Contingency Reserve as at 31<sup>st</sup> March 2019</b>		<b>7.318</b>

**Budget Monitoring Report**  
**Housing Revenue Account Variances**

**MONTH 5 - SUMMARY**

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
<b>Housing Revenue Account</b>						
Income	(34.381)	(34.163)	0.218	0.126	A pressure of £0.218m is anticipated on income. £0.073m of this pressure relates to loss of rental income on properties being void longer than anticipated and £0.063m due to delays on handover/delays on new build schemes. £0.029m of the pressure relates to loss of income on garages which are not tenanted. £0.036m of the pressure relates to removal of the early payment discount on the Welsh Water contract. The remaining £0.017m relates to minor pressures.	
Capital Financing - Loan Charges	8.694	8.412	(0.282)	(0.146)	The projected underspend of £0.282m relates to expected borrowing costs for SHARP. £0.051m of the underspend relates to the Minimum Revenue Payment (loan repayment) which is lower than budgeted because borrowing levels were as high on the 31st March as expected. The remaining £0.231m relates to interest charges. Batch 3 schemes will now start on site later than anticipated and this means expenditure will be spread across financial years. In-year interest charges will therefore be lower than originally anticipated.	
Estate Management	1.617	1.576	(0.041)	(0.010)	Minor Variance	
Landlord Service Costs	1.415	1.421	0.006	0.011	Minor Variance	
Repairs & Maintenance	8.159	8.178	0.019	0.034	Minor Variance	
Management & Support Services	2.297	2.227	(0.070)	(0.077)	A saving of £0.070m is anticipated on Management and Support costs. £0.092m relates to vacancy savings. The remaining £0.022m relates to minor pressures elsewhere.	
Capital Expenditure From Revenue (CERA)	12.170	12.251	0.081	(0.007)	The planned overspend of £0.081m relates to an increase in the contribution from revenue towards capital costs. This increase is possible because of decreased costs elsewhere in the HRA. Contributing towards the capital budget from revenue reduces the requirement to borrow.	
HRA Projects	0.047	0.049	0.002	0.002	Minor Variance	
Contribution To / (From) Reserves	(0.018)	0.049	0.067	0.067	The projected HRA outturn is an underspend of £0.067m which has the impact of bringing the closing un-earmarked reserves balance to £1.165m.	
<b>Total Housing Revenue Account</b>	<b>0.000</b>	<b>(0.000)</b>	<b>(0.000)</b>	<b>(0.000)</b>		